



NEW HAMPSHIRE ARMY NATIONAL GUARD
TECHNICIAN VACANCY ANNOUNCEMENT
Human Resource Office (NHAG-HR)
State Military Reservation
4 Pembroke Road
Concord, NH 03301-5652



PLEASE POST IN A PROMINENT LOCATION

PLEASE SEND APPLICATIONS TO ADDRESS AS ABOVE

ANNOUNCEMENT DATE 20 September 2004

ANNOUNCEMENT NUMBER NH04-077 (AR)

POSITION TITLE, SERIES/GRADE (S)

Facility Manager
GS-1640-12

MAXIMUM MILITARY GRADE AVAILABLE: LTC/O5

MINIMUM MILITARY GRADE AVAILABLE: CPT/O3

POSITION DESCRIPTION NUMBER 70322

SALARY RANGE

GS-12 starts at \$58,665 per year. Promotion rules apply for technicians currently on board.

AREA OF CONSIDERATION

AREA I all excepted permanent Officer technicians of the NHNG
AREA II all Officer members of the New Hampshire National Guard

CLOSING DATE

AREA I 06 October 2004
AREA II 13 October 2004

DUTY LOCATION

Facility Management Branch
State Military Reservation
Concord, NH

TYPE OF APPOINTMENT

Indefinite Officer Technician

FOR ADDITIONAL INFORMATION

Contact MSgt John Symington at DSN 684-9348, commercial (603) 225-1348, or e-mail john.symington@nh.ngb.army.mil. NH National Guard job postings are available at www.nhpeas.ang.af.mil/hro/jobs or all states at <http://www.neguard.com/jobs/Docs/statepoc.htm>

INSTRUCTIONS FOR APPLYING

Applicants may choose to submit an [OF 612](#), or a resume.

APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCE OFFICE (NHAG-HR) NO LATER THAN 1600 HOURS (4:00PM) ON THE CLOSING DATE INDICATED ABOVE.

YOUR RESUME OR APPLICATION SHOULD CONTAIN AS A MINIMUM

- announcement number
- title and grade(s) of the position you are applying for
- full name, mailing address (with zip code), day and evening phone numbers (with area code)
- social security number
- current military grade/rank
- current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW
- current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- * full country of citizenship
- * high school name, city and state; colleges or university name, city and state; majors, type and year of any degrees received
- * personal military experience (DD Form 214)

***AREA II/III applicants only**

MAIL RESTRICTION: Applications submitted at government's expense will not be considered. This includes those submitted in government envelopes or postage.

EXCEPTED SERVICE REQUIREMENT: Technicians in the excepted service are required to wear the military uniform appropriate to their service and federally recognized grade when performing technician duties and are required to comply with the uniform standards of the service.

NATIONAL GUARD MEMBERSHIP IS REQUIRED

EQUAL EMPLOYMENT OPPORTUNITY

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

OTHER PERTINENT DATA

This vacancy will be processed in accordance with NHNG TPR 335 & Article 16 of the Labor Management Agreement.

THE FILLING OF THIS POSITION IS SUBJECT TO THE AVAILABILITY OF MANPOWER SPACE.

REIMBURSEMENT FOR PERMANENT CHANGE OF STATION (PCS) EXPENSES ARE NOT AUTHORIZED

Selected individual must enroll in the Direct Deposit/Electronic Funds Transfer Program. The Federal Financial Management Act of 1994, SEC 402, Electronics Payments, requires direct deposit to a financial institution for all Federal wage or salary payments.

If you are a male born after 31 December 1959, and you desire employment with the Federal Government, you must be registered with Selective Service.

OTHER REQUIREMENTS

In order to comply with the NGB compatibility criteria, selected individual will be immediately assigned Officer MOS 01A. Selected individual agrees to attend training courses related to the position.

MINIMUM QUALIFICATIONS REQUIREMENT (S)

*** Each applicant must fully substantiate on their application how they meet the requirements listed below otherwise, the applicant will be found unqualified for this position.**

GENERAL EXPERIENCE: Experience, education, or training which provided knowledge of practices and procedures related to property management; general maintenance systems, materials requirements, and scheduling procedures.

SPECIALIZED EXPERIENCE: 36 months experience, which shows....

- Knowledge of the capability, requirement and operating principles of various facility management fields
- Ability to gather and organize data from various sources
- Knowledge of estimating and contracting procedures
- Skill in dealing with representatives of other agencies, contractors and supplies in the private sector
- Ability to make cost and budget analysis and project operating expenditures
- Ability to communicate effectively both orally and in writing and to assign responsibilities and delegate authority.

BRIEF JOB DESCRIPTION: This position is located in ARNG Construction and Facilities Management Office (CFMO), Facilities Management Branch. The primary purpose of this position is to program, manage, schedule and direct the operations, maintenance and repair, rehabilitation and improvements to ARNG facilities in a geographically separated area. Additionally, this position administers the state NGB energy management program. Supervises the work of the function. This position requires military membership. It is designated for NGB Officer incumbents only. The incumbent provides supervision, subordinate guidance and team leadership to NDS (Non-Dual Status), DS (Dual Status), and/or state employees. Incumbent performs long-term planning and organizational development necessary to accomplish facilities management functions in support of programs essential to state ARNG daily operations, training, and readiness missions. Fosters an environment conducive to teaming among service providers and customers to meet state ARNG requirements. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL:

DEBORAH L. CARTER, LT COL, NHANG
Director of Human Resources