



**NEW HAMPSHIRE NATIONAL GUARD  
AGR VACANCY ANNOUNCEMENT  
Human Resource Office (NHAG-HR)  
State Military Reservation  
4 Pembroke Road  
Concord, NH 03301-5652**



**PLEASE POST IN A PROMINENT LOCATION**  
**Females are excluded from this position**

**PLEASE SEND APPLICATIONS TO ADDRESS AS ABOVE**

**DATE: 11 August 2004**

**ANNOUNCEMENT NUMBER NH 04-514(AR)**

**POSITION TITLE, SERIES/GRADE**  
UNIT SUPPLY SERGEANT 92Y DMOS  
PARA/LIN 206/01 WP42C1

**MAXIMUM MILITARY GRADE SSG/E6**  
FULL PAY AND ALLOWANCES BASED ON RANK AND LONGEVITY

**MERIT** All current NHARNG AGR soldiers in the rank of SPC/E4 (P) Completed PLDC) to SSG/E6.

**OPEN** All NHARNG enlisted soldiers in the rank of SPC/E4 (P) Completed PLDC) to SSG/E6 and those eligible to become a NHARNG member.

**CLOSING DATES**

**MERIT** 8 September 2004

**OPEN** 15 September 2004

**DUTY LOCATION**  
Det 1 BTRY C 2D BN 197<sup>TH</sup> FA  
State Armory  
180 Heater Road  
Lebanon, NH 03766

A PCS MOVE/REIMBURSEMENT IS NOT AUTHORIZED

**TYPE OF APPOINTMENT**  
PERMANENT AGR

**MAXIMUM RANK AND MOS**  
Maximum rank for this position is SSG/E6. This position requires that the incumbent be militarily assigned to a 92Y Supply Field MOS position within the unit of assignment. Selectee, if not MOSQ, must become qualified within the first 12 months of assignment.

**FOR ADDITIONAL INFORMATION**  
Contact MSgt Delores Lamson, at DSN: 684-9331, commercial (603) 225-1331, fax (603) 225-6724, e-mail [delores.lamson@nh.ngb.army.mil](mailto:delores.lamson@nh.ngb.army.mil), or [kandy.fredette@nh.ngb.army.mil](mailto:kandy.fredette@nh.ngb.army.mil). DSN 684-9327 or commercial (603) 225-1327. Other job postings are available at [www.nhpeas.ang.af.mil/hro/JOBS/index.htm](http://www.nhpeas.ang.af.mil/hro/JOBS/index.htm).

**INSTRUCTIONS FOR APPLYING**

**MERIT:** 1. A short written request that you're interested in the position, include announcement number. 2. Last five NCOER's. 3. Copy of DA Form 2-1.

**OPEN: Applications for AGR vacancies must be submitted on a completed NGB Form 34-1 and include the following as a minimum.**

- Announcement number and title of position
- **DO NOT** forward packets in a three ring binder. Other folders are acceptable.
- Personnel Qualification Record (PQR)
- Last five NCOERs, if applicable
- Current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW
- Furnish three references with your application (name, phone number, address)
- Certified copy of DA Form 2-1
- Current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- Full length photograph in Class A uniform taken within the last 12 months
- DA 705 most recent APFT
- \* Most recent copy of DD 2808 (Report of Medical Examination stating PULHES/physical rating) NOTE: A complete Chapter 2 physical must be completed and approved prior to starting an AGR tour
- \* DD Form 214 or other verification of active service

**\*Required for applicants not presently in the AGR program**

**Applications must be received in the Human Resource Office (NHAG-HR) NO LATER THAN 1600 hours (4:00 PM) on the closing date indicated above.**

#### **OTHER PERTINENT DATA**

The Enlistment and Reenlistment Bonus, Student Loan Repayment Program incentive and the Selective Reserve Recruitment Health Care Professionals incentive will be **terminated** upon start date for an AGR Title 10 or Title 32 tour. Recoupment may be required depending on the specific incentive contract recoupment procedures. You will be required to complete a Police Records Check (DD369) and Release of Motor Vehicle Records form prior to AGR Tour. Individual must complete DD Form 2760 confirming that the individual does not have any Lautenberg disqualifying convictions.

#### **MAIL RESTRICTION**

Applications submitted at the government's expense will not be considered. This includes those submitted in government envelopes or postage and those submitted by way of a fax machine. FAXED applications will not be accepted. **Do not** include tabs dividers, books, booklets, or document protectors when submitting applications. See mailing address on front of job announcement.

#### **EQUAL EMPLOYMENT OPPORTUNITY**

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

**MINIMUM PREREQUISITES** (if you do not meet these qualifications or your application does not include the information you will not be interviewed for the position)

- Meet Army height/weight standards, pass the AGR physical and have a physical profile with no numbers greater than 222222 in the PULHES area
- Minimum score of 95 in aptitude area CL
- Normal color vision
- Mandatory formal training

## **QUALIFICATIONS**

Must possess state driver's license and be qualified to operate military vehicles, which are organic to the unit. Individual must become MOS qualified within the first year and attend appropriate Supply Course at Professional Education Center N. Little Rock, ARK. Must complete the Defensive Driving Course during one-year probationary period.

## **JOB DESCRIPTION**

Accomplishes the following day-to-day functions: request, exchange, issue, recover and turn-in of personnel clothing in accordance with current directives. Responsible for maintaining property accountability, ensuring all required equipment is on hand or on valid requisition, scheduling all required inventories, audits and reconciliations. Accounts for OCIE item's hand receipted to the unit by issue and turn-in from individuals. Requests, receives, stores and turns in property as required and directed by the Property Book Officer. Assists members of the unit in obtaining items other than MTOE and OCIE equipment required for their operations. Maintains records and reports on POL at unit level as required. Inventories sensitive items in accordance with current directives. Sub-hand receipts property to user level and accounts for all property not sub-hand receipted. Represents the Unit Commander during all supply related visits. Maintains expendable / durable document register for the unit. Initiates inventory adjustment documents for the unit. Furnishes supply related feeder reports as required. Provides technical assistance to subordinate detachments if applicable. Responsible for coordinating Food Service activities and assisting Food Service personnel in the management of Food Service records. Supervises the preparation of calibration requests for all equipment requiring periodic calibration. Assists with coordinating maintenance support required from the supporting OMS or other installation maintenance support activities and the integration of maintenance / armorer training with the supporting OMS Shop Chief. Responsible for coordinating and monitoring Command Supply Discipline Program (CSDP) actions for the unit. Attends all unit training meetings, training assemblies and annual training. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL

DEBORAH L. CARTER, LT COL, NHANG  
Director of Human Resources